



# The Matthew Reardon CENTER FOR AUTISM

for the love of children

P.O. Box 14669 • Savannah, GA 31416 • (912) 355-9098 • fax (912) 352-2460

Thank you for your interest in Advance Academy, Southeast Georgia's only year-round day school for children with autism operated by The Matthew Reardon Center for Autism and accredited by the Georgia Accrediting Commission. Attached is the requested application package. Please review and complete all forms. *The completed application packet should be submitted along with a non-refundable \$50 application fee.* Please note the following:

- The Physician's Recommendation form must be completed by the diagnosing physician. This form does not have to reflect a brand new examination; simply if there are any abnormalities and if immunizations are up to date. The form can be faxed to the Center at (912) 352-2460.
- Teacher Questionnaires must be submitted separately by two (2) teachers or school personnel who work closely with your child.
- Advance Academy is a provider for the Georgia Special Needs Scholarship (SB10) program. Additional needs-based tuition assistance is available as well. MRCA's Board of Directors is determined that no child who will benefit from attending Advance Academy be denied access due to financial constraints.
- A copy of your child's most recent **IEP** and **psychological evaluation** must accompany your application.
- A copy of your child's most recent **BIP** (Behavior Intervention Plan), if applicable.

The admissions process typically includes an observation in the child's current classroom. If an observation is required, all parties involved must agree that the observation will take place under normal classroom conditions. **For more information, a copy of the admission guidelines and procedures is attached.**

Thank you for your interest in Advance Academy. Should you have any questions, please do not hesitate to contact one of us at (912) 355-9098.

Jack O'Connor  
Advance Academy Director

Patti T. Victor,  
MRCA President/CEO

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_



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info@matthewreardon.org • • • [www.matthewreardon.org](http://www.matthewreardon.org)

## APPLICATION CHECKLIST

Child's name: \_\_\_\_\_ DOB: \_\_\_\_\_

**Please submit all required documents together to ensure that the application is processed in a timely manner.**

- \_\_\_\_\_ Application fee (\$50)
- \_\_\_\_\_ Family Documentation
- \_\_\_\_\_ Complete Copy of Most Current IEP
- \_\_\_\_\_ Complete Copy of Most Current BIP, *if applicable (Behavior Intervention Plan)*
- \_\_\_\_\_ Complete Copy of Most Recent Psychological Evaluation
- \_\_\_\_\_ Quality of Life Indicator Index
- \_\_\_\_\_ Physician Recommendation (may be submitted separately)
- \_\_\_\_\_ Two (2) Teacher Questionnaires (to be submitted separately by teacher)

DATE RECEIVED: \_\_\_\_\_ Received by: \_\_\_\_\_

DATE REVIEW COMPLETED: \_\_\_\_\_ Completed by: \_\_\_\_\_

DATE REVIEWED BY ADMISSIONS COMMITTEE: \_\_\_\_\_

DATE/STATUS FINAL DETERMINATION: \_\_\_\_\_ ELIGIBLE INELGIBLE

\_\_\_\_\_  
(initials)

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_



Advance Academy  
Application  
**Family Documentation**

Applicant Name: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street, PO Box, City, State, Zip Code)

Home Phone: \_\_\_\_\_ email: \_\_\_\_\_

Cell Phones: \_\_\_\_\_

How did you learn about MRCA? ( ) Friend ( ) Advocate ( ) Teacher/District ( ) Internet  
( ) Clinical Referral – referring Provider's Name \_\_\_\_\_

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Child's Current School/District: \_\_\_\_\_

School Address: \_\_\_\_\_  
(Street, PO Box, City, State, Zip Code)

School Phone/fax: \_\_\_\_\_

Current Grade: \_\_\_\_\_ Start date of current IEP: \_\_\_\_\_

Date of most recent Re-evaluation: \_\_\_\_\_

.....

Is your child currently enrolled in SSI? Yes No

Is your child currently enrolled in Medicaid? Yes No

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**STUDENT’S BEHAVIORAL HISTORY**

Has your child exhibited any of the following behaviors? If so, please indicate approximate date of last occurrence or, if the behavior is still a concern, how frequently the behavior occurs:

- |                          |            |                 |
|--------------------------|------------|-----------------|
| 1. Aggression?           | DATE _____ | Frequency _____ |
| 2. Self-injury?          | DATE _____ | Frequency _____ |
| 3. Destructive behavior? | DATE _____ | Frequency _____ |
| 4. Verbal outburst?      | DATE _____ | Frequency _____ |
| 5. Elopement/Running?    | DATE _____ | Frequency _____ |
| 6. Other _____?          | DATE _____ | Frequency _____ |

Has your child ever had a behavioral crisis resulting in hospitalization?      Yes      No

If Yes, please provide date(s) and details? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Further Comments/Concerns about Behavior: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

***Please complete the following statements:***

My priority for the curriculum areas I want my child to master are: (please indicate using numbers; *example* – (1)\_Speaking/Listening, (2)\_Life Skills, (3)\_Reading, etc.)

- |                       |                 |                   |               |
|-----------------------|-----------------|-------------------|---------------|
| ( )_Reading           | ( )_Writing     | ( )_Social Skills | ( )_Art       |
| ( )_Social Studies    | ( )_Mathematics | ( )_Communication | ( )_Music     |
| ( )_Life Skills       | ( )_Science     | ( )_Technology    | ( )_Phys. Ed. |
| ( )_Vocational Skills | ( )_Other _____ |                   |               |

**Please describe your long-term goals for your child:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**As a parent/guardian, I especially appreciate it when (include aspects of your relationship with school staff that are important to you and your child)...**

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**What specific skills would you like to see your child *master* this year?**

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**Describe the social, academic, and familial skills you want your child to master across the next 5 years.**

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Is your child toilet trained? \_\_\_\_\_ Age training completed: \_\_\_\_\_

### **HOUSEHOLD INFORMATION**

*Please list the members of your household:*

NAME	AGE	RELATIONSHIP TO STUDENT
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Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

### FAMILY STATISTICS

Please complete the following section. The information you provide will be kept confidential and will be released in summary form only for Federal statistical reporting.

**MARITAL STATUS (parents)**

*Check One*

- \_\_\_\_\_ Single (never married)
- \_\_\_\_\_ Married
- \_\_\_\_\_ Divorced
- \_\_\_\_\_ Widowed

**ANNUAL INCOME**

*Check for family total*

- \_\_\_\_\_ \$ 0 – 9,999
- \_\_\_\_\_ \$ 10,000 – 19,999
- \_\_\_\_\_ \$ 20,000 – 39,999
- \_\_\_\_\_ \$ 40,000 – 59,999
- \_\_\_\_\_ \$ 60,000 – 89,999
- \_\_\_\_\_ \$ 90,000 – 119,999
- \_\_\_\_\_ \$ 120,000 – 199,999
- \_\_\_\_\_ \$ 200,000 +

**EDUCATION (Check highest COMPLETED)**

	MOM	DAD
Kindergarten - 6 <sup>th</sup> Grade	( )	( )
7 <sup>th</sup> – 9 <sup>th</sup> Grade	( )	( )
10 <sup>th</sup> – 12 <sup>th</sup> Grade	( )	( )
High School Diploma/GED	( )	( )
Some College	( )	( )
Associate's Degree	( )	( )
Bachelor's Degree	( )	( )
Master's Degree	( )	( )
Doctoral Degree	( )	( )
Unknown	( )	( )

**PARENTS' OCCUPATION(S):**

- Mother \_\_\_\_\_ Employer: \_\_\_\_\_
- Father \_\_\_\_\_ Employer: \_\_\_\_\_

**Additional Comments:**

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_



Advance Academy  
Application  
**Communication and  
Observation Consent Form**

**Parents:** Please complete this form and return it to Advance Academy as part of your child's application packet:

I, \_\_\_\_\_ (parent name), give consent for staff from the Matthew Reardon Center for Autism's Advance Academy to communicate with staff from \_\_\_\_\_ (current school), regarding an admission application for my child, \_\_\_\_\_ (child name), as outlined below:

- Staff from Advance Academy may communicate with my child's current teacher and classroom staff regarding this application and his/her current performance in school.
- Staff from Advance Academy may enter my child's classroom for an observation. (The admissions process typically includes an observation in the child's current classroom. If an observation is required, all parties involved understand that the observation will take place under normal classroom conditions.)

This consent will be effective for six (6) months from the signature date below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

### Family Stress/Quality of Life Index

<b>Please rate how stressful you currently find each of the following aspects of your child's life</b>	Not stressful	Somewhat stressful at times	Often stressful	Very stressful most of the time	Always extremely stressful-often have difficulty coping
1. Disruptions to your child's typical daily schedule or routine	0	1	2	3	4
2. Extended school vacations or breaks	0	1	2	3	4
3. Child's ability to participate in family functions or holidays	0	1	2	3	4
4. Ability to eat out at a restaurant as a family	0	1	2	3	4
5. Ability to go to a store with your child (walking down aisles, waiting in line, etc.)	0	1	2	3	4
6. Child's behavior during routine medical appointments (waiting room, exam, etc.)	0	1	2	3	4
7. Your child's current sleep patterns	0	1	2	3	4
8. Your child's eating habits	0	1	2	3	4
9. Your child's ability to complete self-care routines (toileting, dress independently, etc.)	0	1	2	3	4
10. Your child's needs and their impact on other members of the family (e.g. siblings)	0	1	2	3	4
11. Your child's needs effect on relationship between parents	0	1	2	3	4
12. Child's current performance and progress in school	0	1	2	3	4
13. Thoughts of your child's life after they finish school	0	1	2	3	4



Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_



Advance Academy  
Application  
**Physician Recommendation**

**Child's name:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Address: \_\_\_\_\_

Parent's Phone: \_\_\_\_\_ email: \_\_\_\_\_

\*\*\*\*\*

**Patient Information:** \_\_\_\_\_ **Date of Latest Evaluation:** \_\_\_\_\_

Weight \_\_\_\_\_ Height: \_\_\_\_\_

Child is diagnosed with a congenital, traumatic, or acquired neurological disorder Y N  
Diagnosis: \_\_\_\_\_

Child has a related communication/speech and language deficit Y N  
Specify: \_\_\_\_\_

Child exhibits delays in the following areas (Please describe delays) Y N  
Behavioral: \_\_\_\_\_  
Social: \_\_\_\_\_  
Motor (fine and gross): \_\_\_\_\_  
Cognitive: \_\_\_\_\_

Based on degree of delay, this child requires systematic instruction in a 1:1 setting Y N

\*Child demonstrates ability to learn but requires an individualized ed. setting Y N

\*Child is at risk for regression without a structured year-round program Y N

\*Child requires an educational program that is predictable and routine Y N

\*A functional approach is needed to address problem behaviors Y N

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**STUDENT’S HEALTH HISTORY**

Special Diet Requirements? \_\_\_YES \_\_\_NO

If yes, please describe: \_\_\_\_\_

Please list Allergies: \_\_\_\_\_

Other current/previous health conditions (Seizures, migraines, etc.): \_\_\_\_\_

Has this child ever been hospitalized following a behavioral crisis? \_\_\_\_\_

Please list ALL medications that the child takes regularly:

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_ mg TIME: AM/PM \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_ mg TIME: AM/PM \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_ mg TIME: AM/PM \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_ mg TIME: AM/PM \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_ mg TIME: AM/PM \_\_\_\_\_

**Immunizations (information can be provided by attaching immunization record):**

Current:	YES	NO	Date
Tdap (DOB>2001)	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hep A	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hep B	<input type="checkbox"/>	<input type="checkbox"/>	_____
MMR	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hib	<input type="checkbox"/>	<input type="checkbox"/>	_____
Pneumococcal	<input type="checkbox"/>	<input type="checkbox"/>	_____
Polio	<input type="checkbox"/>	<input type="checkbox"/>	_____
Meningococcal	<input type="checkbox"/>	<input type="checkbox"/>	_____

Are there any specific health issues that need to be monitored while this child is under our care? (weight, vital signs, etc.) \_\_\_\_\_

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

*In keeping with our policy and procedure regarding safeguard of infectious disease, each child must be screened for proper immunizations and other precautions.*

**IF THE CHILD HAS BEEN EXEMPTED FROM IMMUNIZATION FOR MEDICAL OR RELIGIOUS REASONS IN ACCORDANCE WITH THE GEORGIA RULES OF THE DEPARTMENT OF PUBLIC HEALTH, CHAPTER 511-2-2-.05, THE FOLLOWING INFORMATION IS REQUIRED:**

- **Medical Exemption:** Georgia Immunization Certificate (Form 3231) indicating a medical exemption from one or more vaccines. This form must be updated annually. Letters from a child’s physician will not be accepted in place of Form 3231
- **Religious Exemption:** A signed, notarized Affidavit of Religious Exemption

\* In the event of an outbreak of vaccine-preventable diseases, students with Medical or Religious exemptions will not be allowed to attend school.

\*\*\*\*\*

Physician’s Name: \_\_\_\_\_

Provider Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Physician’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Additional Comments:**

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_



Advance Academy  
Application  
**Teacher Questionnaire**

**PARENTS:** Please submit this form to two (2) teachers or school personnel who work closely with your child along with a stamped envelope addressed to:

Advance Academy Admissions  
c/o MRCA  
P.O. Box 14669  
Savannah, GA 31416

**Child's name:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

Current School: \_\_\_\_\_

Teacher Completing Form: \_\_\_\_\_

Teacher Phone: \_\_\_\_\_ email: \_\_\_\_\_

\*\*\*\*\*

**TEACHERS:** Please take a few minutes to complete this form and return it in the envelope provided. Please contact the Advance Academy Director at (912) 355-9098 with any questions or concerns

**Student Information:** Date of Enrollment at Current School: \_\_\_\_\_

Average number of hours you work with the student (per week): \_\_\_\_\_

**Please rate each of the following categories:**

	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>
Overall Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationships with Classmates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationships with School Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classroom Behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classroom Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Attitude in Classroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent Involvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication between Parents and School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(continued on next page)

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**What are this child's STRENGTHS?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**What are this child's NEEDS?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please list at least three items/activities this child enjoys.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please provide details about anything rated POOR or FAIR on the previous page.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please describe any factors (e.g. Diagnosis, family situation, diet, attendance) which have impacted the applicant's performance in school.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please describe the current reinforcement/discipline procedure used for this student** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Additional Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Thank you for taking the time to complete this form.**

Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_



Advance Academy  
Application  
**Teacher Questionnaire**

**PARENTS:** Please submit this form to two (2) teachers or school personnel who work closely with your child along with a stamped envelope addressed to:

Advance Academy Admissions  
c/o MRCA  
P.O. Box 14669  
Savannah, GA 31416

**Child's name:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Current School:** \_\_\_\_\_

**Teacher Completing Form:** \_\_\_\_\_

**Teacher Phone:** \_\_\_\_\_ **email:** \_\_\_\_\_

\*\*\*\*\*

**TEACHERS:** Please take a few minutes to complete this form and return it in the envelope provided. Please contact the Advance Academy Director at (912) 355-9098 with any questions or concerns

**Student Information:** Date of Enrollment at Current School: \_\_\_\_\_

Average number of hours you work with the student (per week): \_\_\_\_\_

**Please rate each of the following categories:**

	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>
Overall Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationships with Classmates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationships with School Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classroom Behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classroom Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Attitude in Classroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent Involvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication between Parents and School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Applicant Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**What are this child's STRENGTHS?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**What are this child's NEEDS?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please list at least three items/activities this child enjoys.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please provide details about anything rated POOR or FAIR on the previous page.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please describe any factors (e.g. Diagnosis, family situation, diet, attendance) which have impacted the applicant's performance in school.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please describe the current reinforcement/discipline procedure used for this student.** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Additional Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Thank you for taking the time to complete this form.**